

How To Submit Feedback With Text and Photos

1 Navigate to <https://hearback.me/event-view/>

Event Name	Event Organiser	Start Date/Time	End Date/Time	Event Text	Focus Words	QRcode	Allow Photos	Allow Qns	Turn On	Edit	Delete
Integrate Shape: (0 mins)	Test	2024-04-29 15:15:00	2024-05-06 18:00:00			Personalise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Edit	DEL
Bring Report (1 mins)	CLOUDSQUIRE	2025-01-07 09:00:00	2025-01-09 18:00:00			Personalise	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edit	DEL
Audio Log (0 mins)	Bee Hong	0000-00-00 00:00:00	0000-00-00 00:00:00	Record whatever you like!		Personalise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Edit	DEL

2 Click "Event Registration"

Event Registration Events View Feedback Account Logout

Pro plan

Search

Event Organiser	Start Date/Time	End Date/Time	Event Text	Focus Words	QRcode	Allow Photos	Allow Qns	Turn On	Edit	Delete
Test	2024-04-29 15:15:00	2024-05-06 18:00:00			 Personalise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Edit	DEL
CLOUDSQUIRE	2025-01-07 09:00:00	2025-01-09 18:00:00			 Personalise	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edit	DEL

3 Enter the Event Name and Event Organiser

Event Registration Events View Feedback Account Logout

Event Registration

Event Name:

Event Organiser:

Feedback Start Date & Time:

Feedback End Date & Time:

[Register Event](#)

Event Templates
No templates found.

4 Enter the Feedback Start Date & Time and the End Date & Time

Event Registration Events View Feedback Account ▾ Logout

Event Registration

Event Name:

Event Organiser:

Feedback Start Date & Time:
 

Feedback End Date & Time:
 

[Register Event](#)

Event Templates
No templates found.

5 Click "Register Event" to create the event

Event Name:

Event Organiser:

Feedback Start Date & Time:
 

Feedback End Date & Time:
 

[Register Event](#)

Event Templates
No templates found.

6 Click "Configure Event" for more settings



Use this QRcode for Product Reviews

[Configure Event Product Reviews](#)

7 On the Settings page, turn on the "Enable Introduction Page for Hearback session" to edit the introduction page of your Hearback session

Event Registration Events View Feedback Account Logout

Settings

[News by Test](#)

Option	Description	Setting
Introduction	Enable Introduction page for Hearback session	<input checked="" type="checkbox"/>
Email	Set whether required to collect name and email for feedback	Both Optional
	User's events to enable photo by default	<input type="checkbox"/>
	To allow backend adding of feedback	<input type="checkbox"/>
	To allow re-recording of audio feedback	<input type="checkbox"/>
	To allow participant to download own voice recording	<input type="checkbox"/>
	To allow text input feedback	<input type="checkbox"/>
	To enable Storify Show for Event	Disabled

8 To allow text input feedback, turn on this option

on	Enable Introduction page for Hearback session	<input checked="" type="checkbox"/>
Email	Set whether required to collect name and email for feedback	Both Optional
	User's events to enable photo by default	<input type="checkbox"/>
	To allow backend adding of feedback	<input type="checkbox"/>
	To allow re-recording of audio feedback	<input type="checkbox"/>
	To allow participant to download own voice recording	<input type="checkbox"/>
	To allow text input feedback	<input checked="" type="checkbox"/>
	To enable Storify Show for Event	Disabled
	To use custom prompt	<input checked="" type="checkbox"/>
	Custom Prompt to process each entry's text.	verbatim

9 To allow AI process what is in the photo that is uploaded in the feedback, turn on this option.

	To enable Storify Show for Event	Disabled
	To use custom prompt	<input checked="" type="checkbox"/>
	Custom Prompt to process each entry's text.	verbatim
	To AI process what is in photo	<input checked="" type="checkbox"/>
Processing	Custom Prompt to process each entry's image input. Turn on Process Photos above to use this prompt	
	Report will be sent to this email (Owner will receive if empty) or multiple emails with comma	

10 Click "Confirm" to save the Settings.

Process Photo	To AI process what is in photo	<input checked="" type="checkbox"/>
Prompt for Image Processing	Custom Prompt to process each entry's image input. Turn on Process Photos above to use this prompt	<input type="text"/>
Email Report to	Report will be sent to this email (Owner will receive if empty) or multiple emails with comma	<input type="text"/>
HB Session Footnote	Footnote text that appears at the bottom of the HB session when collecting feedback	<input type="text"/>

11 On the "Events View" page, enable "Allow photos" to have the option to upload photos in the feedback

Pro plan

Event	Start Date/Time	End Date/Time	Event Text	Focus Words	QRcode	Allow Photos	Allow Qns	Turn On	Edit	Delete
	2025-01-07 15:39:00	2025-01-09 15:39:00			 Personalise	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="button" value="Edit"/>	<input type="button" value="DEL"/>
	2024-04-29 15:15:00	2024-05-06 18:00:00			 Personalise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="button" value="Edit"/>	<input type="button" value="DEL"/>
7111RF	2025-01-07	2025-01-09				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="button" value="Edit"/>	<input type="button" value="DEL"/>

12 Click "⚙️" to configure the introduction page of the Hearback session.

Events View

Pro plan

Enter text to search events

Event Name	Event Organiser	Start Date/Time	End Date/Time	Event Text	Focus Words	QRcode	Allow Photos	Allow Qns	Tue On
⚙️ 01 Product Reviews (0 entries, 0 mins)	Test	2025-01-07 15:39:00	2025-01-09 15:39:00			 Personalise	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
⚙️ Ignite Integrate Shape: StoryTelling (0 entries, 0 mins)	Test	2024-04-29 15:15:00	2024-05-06 18:00:00			 Personalise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
⚙️ Mentoring Report (2 entries, 1 mins)	CLOUDSQUIRE	2025-01-07 09:00:00	2025-01-09 18:00:00			 Personalise	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

13 Enter the Heading and Introduction.

Event Registration Events View Feedback Account ▾ Logout

Edit Introduction

Heading:

Media URL:

Introduction:

14 Click Save to update the page.

Event Registration Events View Feedback Account ▾ Logout

Edit Introduction

Heading:

Media URL:

Introduction:

Save

15 Click "Events View"

Event Registration **Events View** Feedback Account ▾ Logout

Record inserted successfully.

Edit Introduction

Heading:

Media URL:

Introduction:

Save

Product Reviews

What do you think of the quality and appearance? Upload photod of the products received.

16 Click the QRcode to start the Hearback feedback session.

Event Registration Events View Feedback Account Logout

Events View

Pro plan

Enter text to search events Search

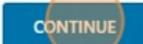
Event Name	Event Organiser	Start Date/Time	End Date/Time	Event Text	Focus Words	QRcode	Allow Photos	Allow Qns	Turn On	Edit	Delete
01 Product Reviews (0 entries, 0 mins)	Test	2025-01-07 15:39:00	2025-01-09 15:39:00			 Personalise	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Edit	DEL
Ignite Integrate Shape: Storytelling (0 entries, 0 mins)	Test	2024-04-29 15:15:00	2024-05-06 18:00:00			 Personalise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Edit	DEL
Mentoring Report (2 entries, 1 mins)	CLOUDSQUIRE	2025-01-07 09:00:00	2025-01-09 18:00:00			 Personalise	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edit	DEL

17 Click "CONTINUE"

Event Registration Events View Feedback Account Logout

Product Reviews

What do you think of the quality and appearance? Upload photod of the products received.



18 Click "Submit"

01 Product Reviews
for Test



Please enter your name (optional)

Please enter your email or phone contact(optional)

Submit

19 Click here to enter the text input feedback.

01 Product Reviews
for Test

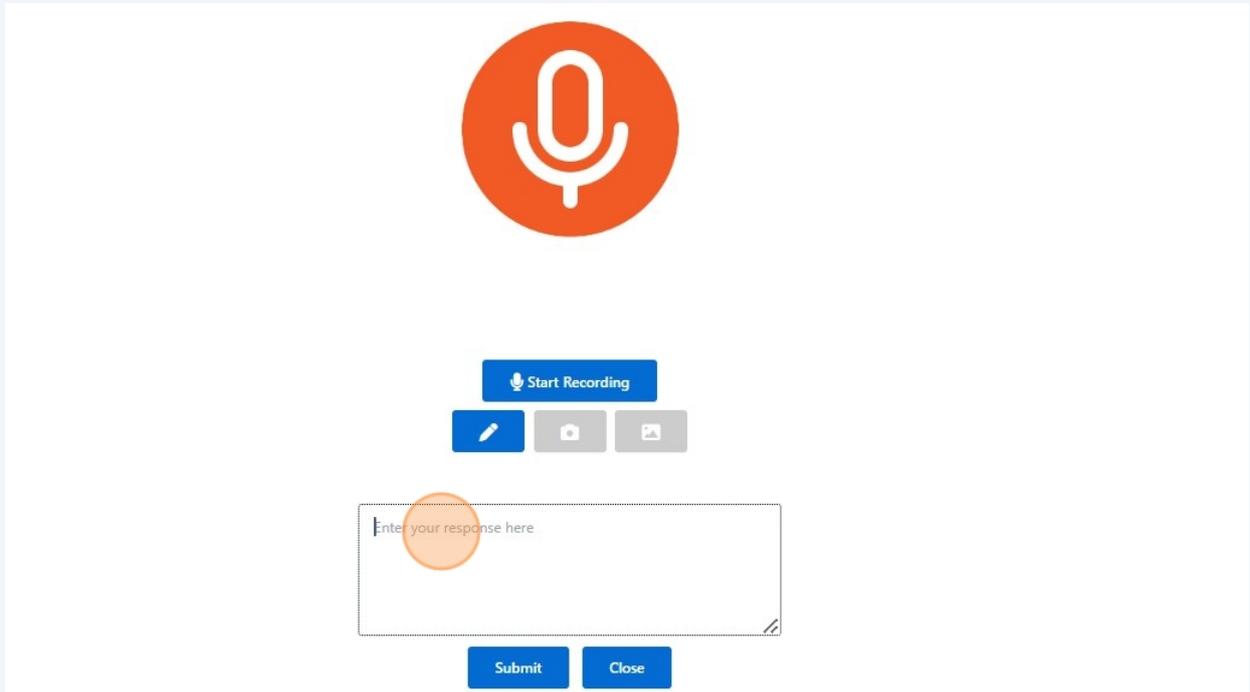


Start Recording

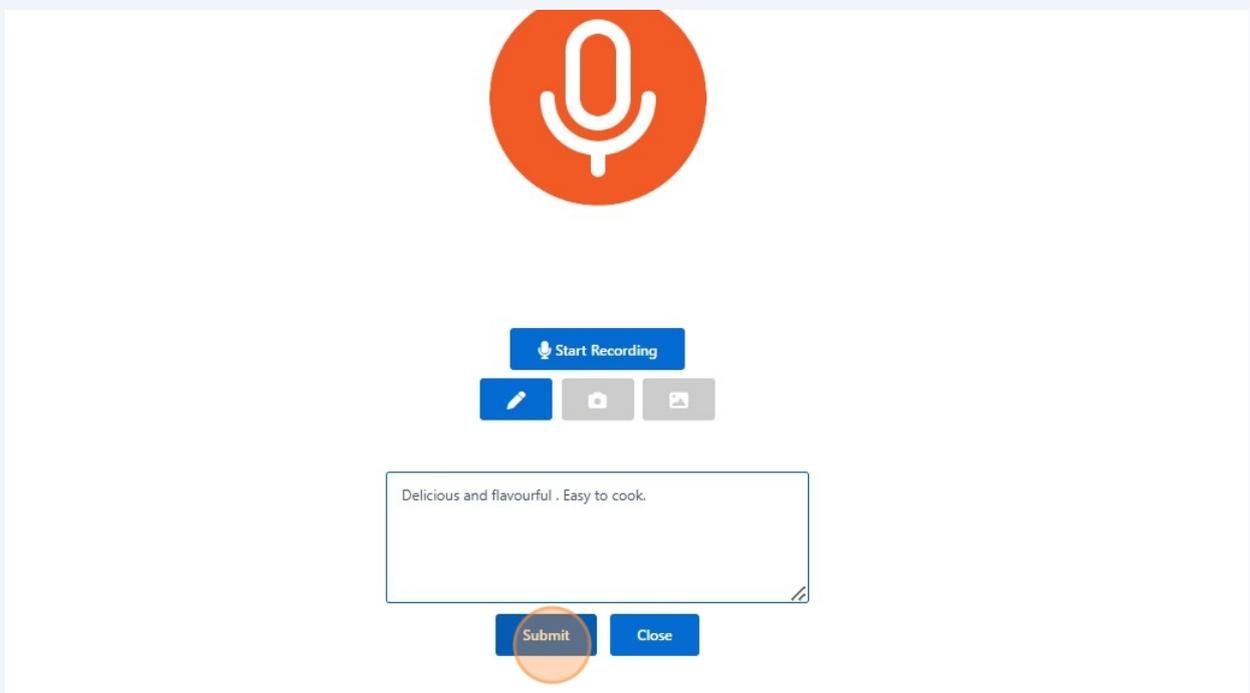


Done

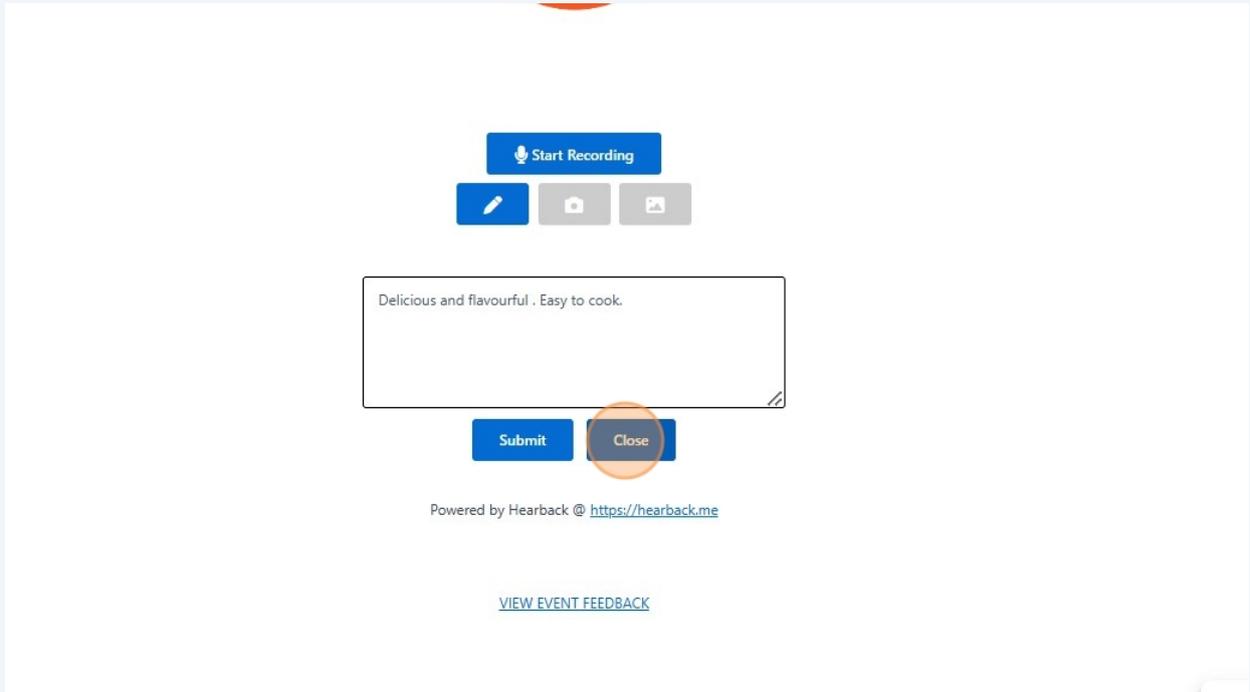
20 Click into the "Enter your response here" field to enter the feedback.



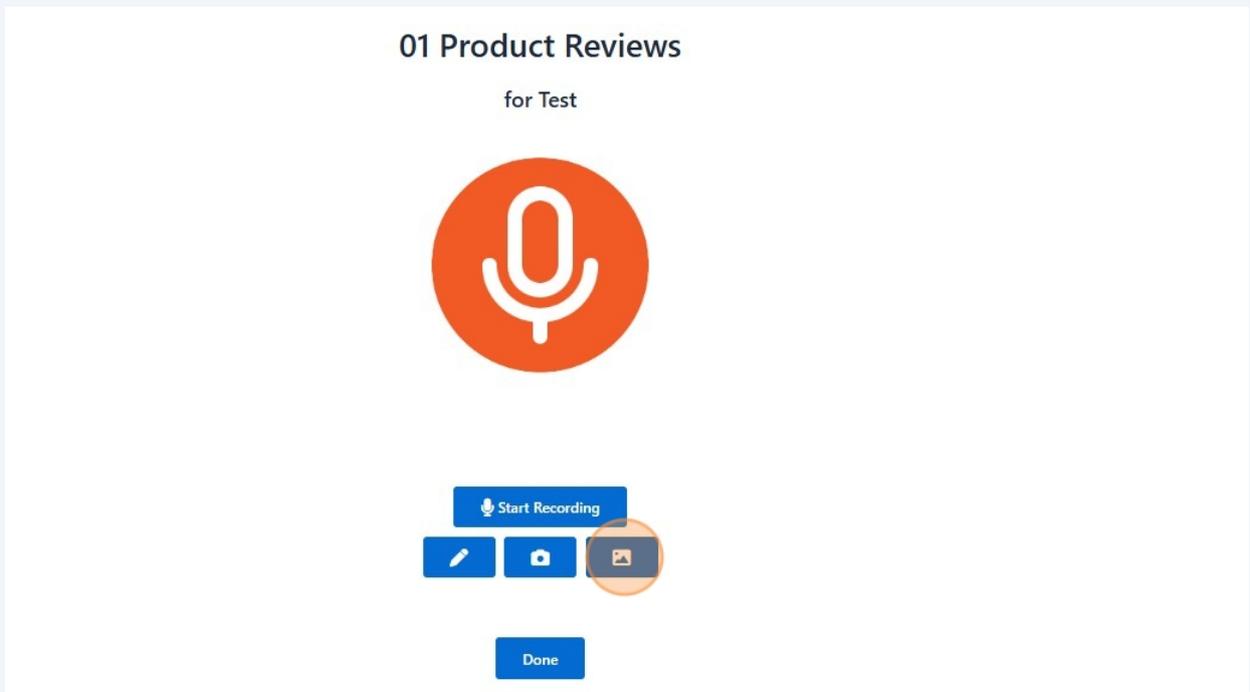
21 Click "Submit"



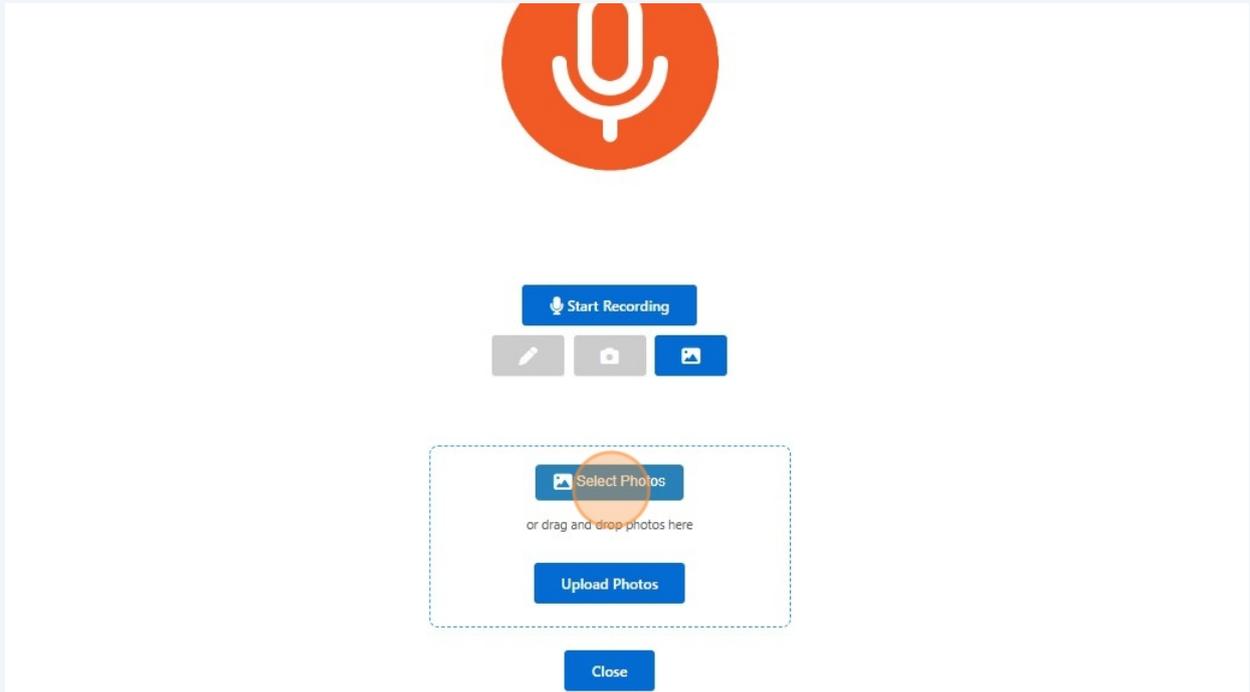
22 Click "Close"



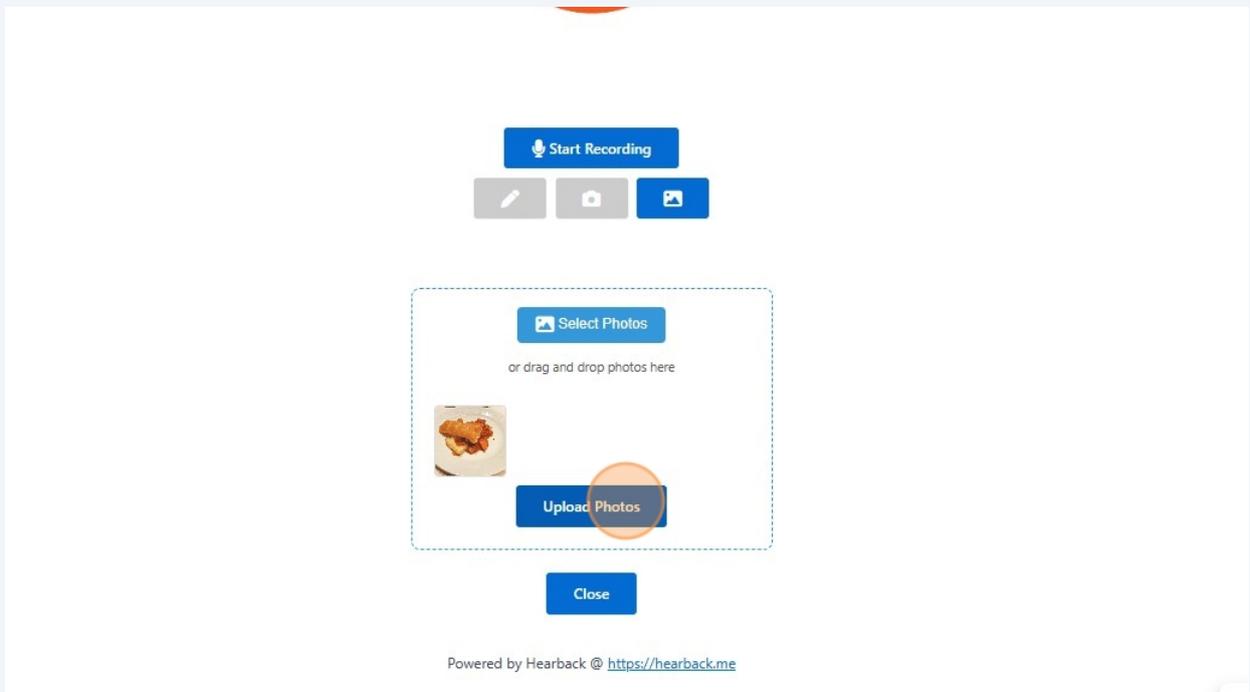
23 Click the image icon to upload photo.



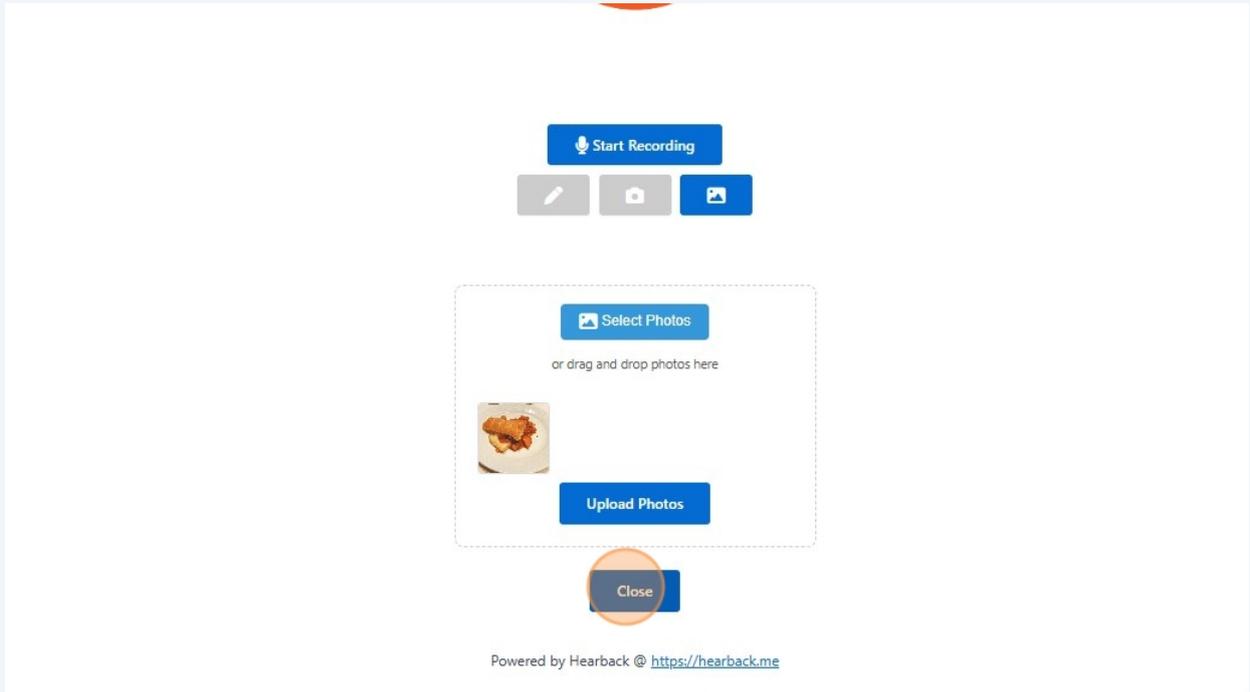
24 Click "Select Photos"



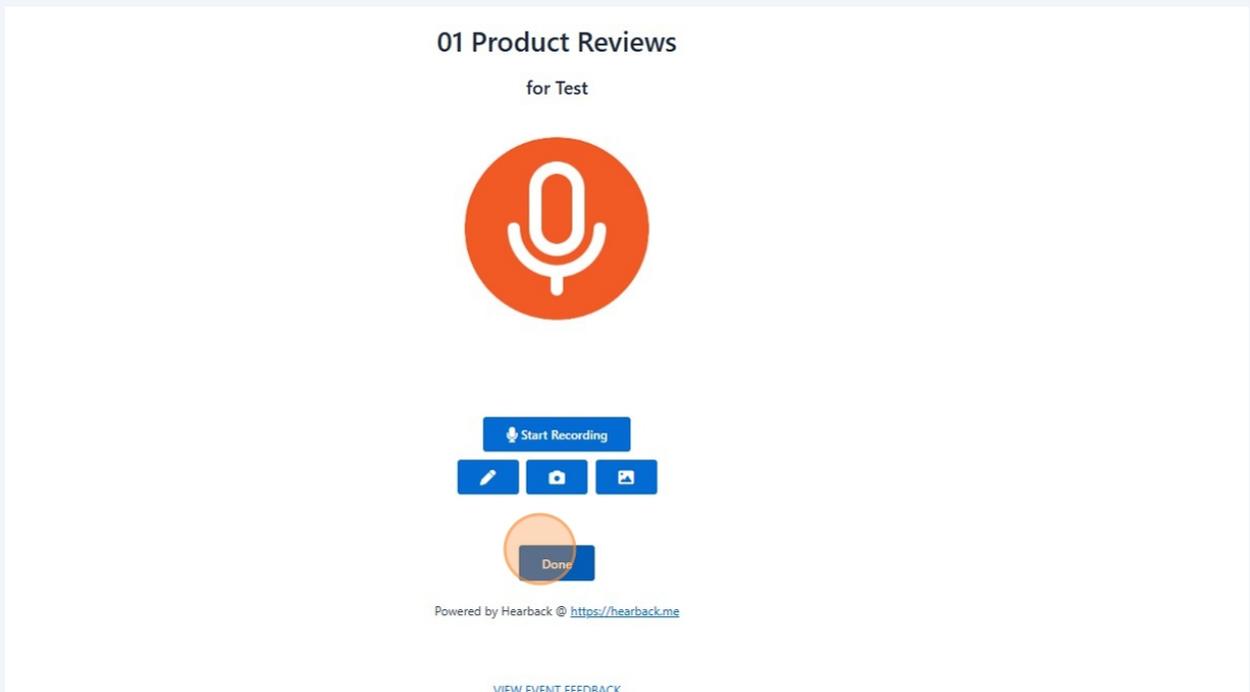
25 Click "Upload Photos"



26 Click "Close"



27 Click "Done"



28 Click "VIEW EVENT FEEDBACK"



Please enter your name (optional)

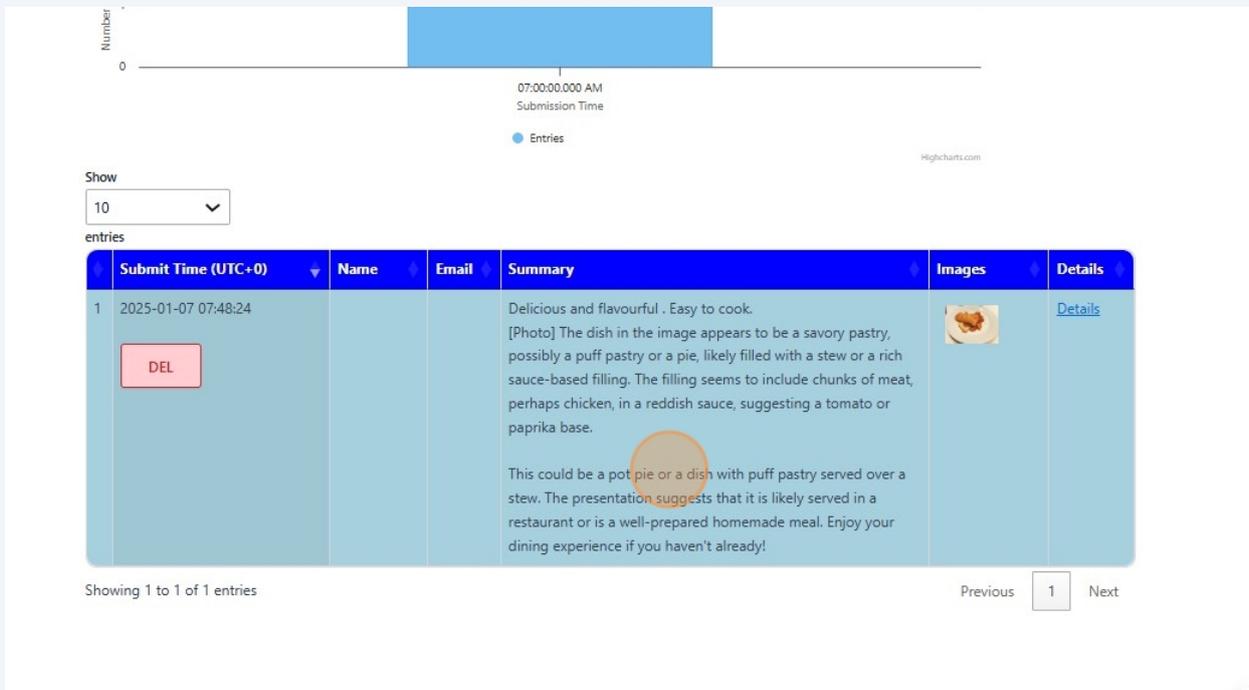
Please enter your email or phone contact(optional)

Submit

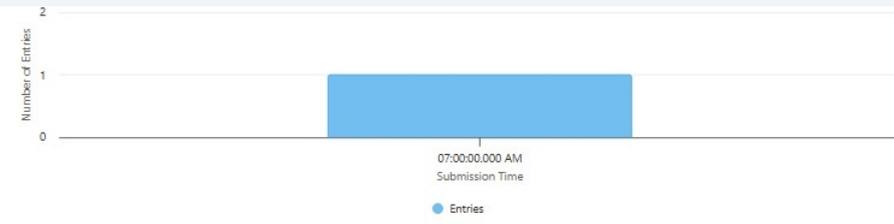
Powered by Hearback @ <https://hearback.me>

[VIEW EVENT FEEDBACK](#)

29 Summary of the feedback



30 Click "Details" for each feedback detail



Number of Entries

07:00:00.000 AM
Submission Time

● Entries

Show

10

entries

	Submit Time (UTC+0)	Name	Email	Summary	Images	Details
1	2025-01-07 07:32:42			Testing text and photo inputs for feedback [Photo] The image portrays a minimalist and modern-designed shelf setup. The shelf features various decorative items including a small potted plant, a couple of cylindrical objects, an 'A' shaped wooden letter, and a wire grid leaning against the wall. The design conveys a clean and organized aesthetic with a mix of natural and industrial elements. Speaker:0 Make some music.		Details

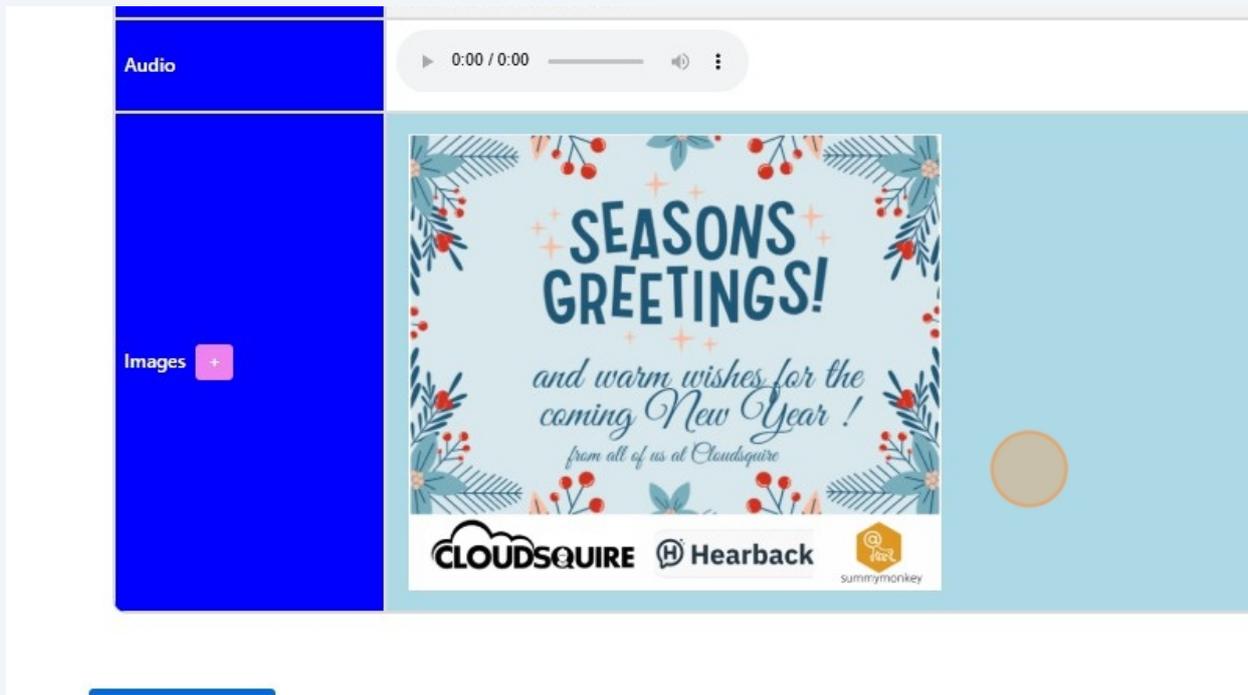
Showing 1 to 1 of 1 entries

Previous 1 Next

31 Click "Images +" to upload a different image

Submit Time (UTC+0)	2025-01-07 07:32:42
Summary	Testing text and photo inputs for feedback [Photo] The image portrays a minimalist and modern-designed shelf setup. The shelf features various decorative items including a small potted plant, a couple of cylindrical objects, an 'A' shaped wooden letter, and a wire grid leaning against the wall. The design conveys a clean and organized aesthetic with a mix of natural and industrial elements. Speaker:0 Make some music. Edit
Transcript	<text input> Testing text and photo inputs for feedback Speaker:0 Make some music.
Remarks	Edit
IP Addr	42.60.202.39, 162.158.190.46
Audio	
Images	

32 Image replaced



33 Summary information updated with the new image information

Name	
Email	
Submit Time (UTC+0)	2025-01-10 06:40:00
Summary	<p>Testing text and photo inputs for feedback</p> <p>[Photo] The image portrays a minimalist and modern-designed shelf setup. The shelf features various decorative items including a small potted plant, a couple of cylindrical objects, an 'A' shaped wooden letter, and a wire grid leaning against the wall. The design conveys a clean and organized aesthetic with a mix of natural and industrial elements.</p> <p>Speaker:0 Make some music.</p> <p>[Photo] Thank you for sharing the card! It says:</p> <p>"SEASONS GREETINGS!</p> <p>and warm wishes for the coming New Year!</p> <p>from all of us at CloudSquire"</p> <p>The logos at the bottom appear to be for CloudSquire, Hearback, and Summymonkey.</p> <p>Wishing you a wonderful and prosperous new year as well!</p> <p>Edit</p>
Transcript	<text input> Testing text and photo inputs for feedback

34 To allow adding of feedback at the backend, goto the edit config setting page.

My Audio Log (0 entries, 0 mins)	Bee Hong	0000-00-00 00:00:00	0000-00-00 00:00:00	Record whatever you like!	 Personalise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Product Reviews (1 entries, 0 mins)	Test	2025-01-07 15:39:00	2025-01-09 15:39:00		 Personalise	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
text input and photo input feedback (1 entries, 1 mins)	Test	2025-01-07 15:28:00	2025-01-09 15:28:00		 Personalise	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

35 Enable the "Add Feedback" setting

Event Settings

[text input and photo input feedback by Test](#)

Option	Description	Setting
Enable Introduction	Enable Introduction page for Hearback session	<input checked="" type="checkbox"/>
Require Name & Email	Set whether required to collect name and email for feedback	Both Optional <input type="checkbox"/>
Default Photo	User's events to enable photo by default	<input type="checkbox"/>
Add Feedback	To allow backend adding of feedback	<input type="checkbox"/>
Rerecord Audio	To allow re-recording of audio feedback	<input type="checkbox"/>
Voice Download	To allow participant to download own voice recording	<input type="checkbox"/>
Text Input	To allow text input feedback	<input checked="" type="checkbox"/>
Storify Show	To enable Storify Show for Event	Disabled <input type="checkbox"/>
Use Prompt	To use custom prompt	<input checked="" type="checkbox"/>
		verbatim

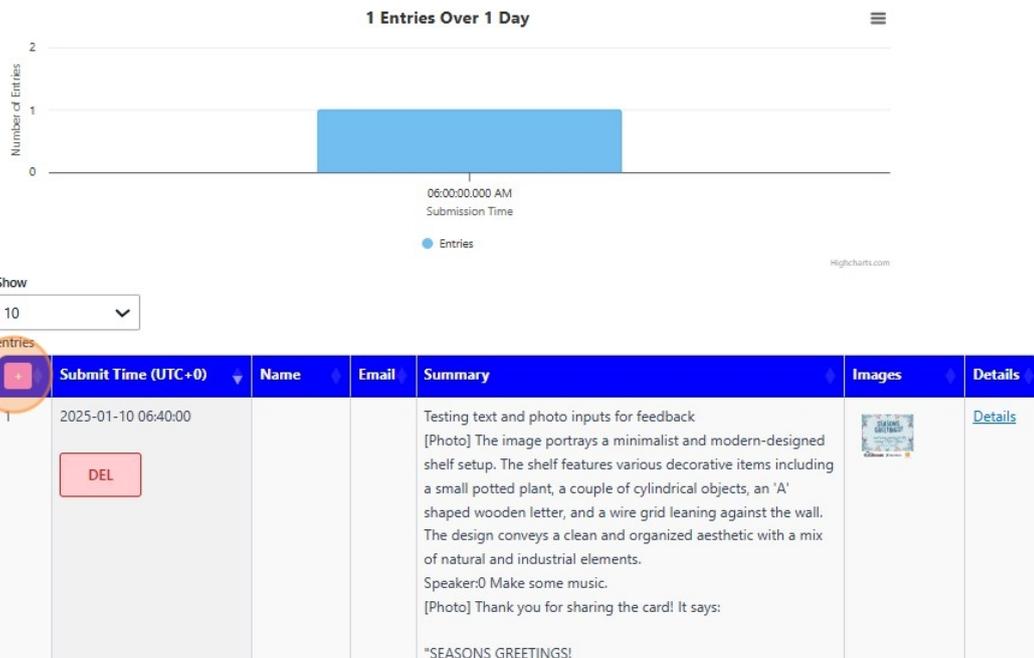
36 Click "Confirm" to save the settings.

Event Settings

[text input and photo input feedback by Test](#)

Option	Description	Setting
Enable Introduction	Enable Introduction page for Hearback session	<input checked="" type="checkbox"/>
Require Name & Email	Set whether required to collect name and email for feedback	Both Optional <input type="text"/>
Default Photo	User's events to enable photo by default	<input type="checkbox"/>
Add Feedback	To allow backend adding of feedback	<input checked="" type="checkbox"/>
Rerecord Audio	To allow re-recording of audio feedback	<input type="checkbox"/>
Voice Download	To allow participant to download own voice recording	<input type="checkbox"/>
Text Input	To allow text input feedback	<input checked="" type="checkbox"/>
Storify Show	To enable Storify Show for Event	Disabled <input type="text"/>
Use Prompt	To use custom prompt	<input checked="" type="checkbox"/>

37 On the Feedback page, click "+" to add a new feedback manually



38

Click "Details"

entries

	Submit Time (UTC+0)	Name	Email	Summary	Images	Details
1	2025-01-10 06:44:13				No images for this feedback	Details
2	2025-01-10 06:40:00			Testing text and photo inputs for feedback [Photo] The image portrays a minimalist and modern-designed shelf setup. The shelf features various decorative items including a small potted plant, a couple of cylindrical objects, an 'A' shaped wooden letter, and a wire grid leaning against the wall. The design conveys a clean and organized aesthetic with a mix of natural and industrial elements. Speaker:0 Make some music. [Photo] Thank you for sharing the card! It says:		Details

39

Summary and Remarks entries can be added manually by clicking on the "Edit"

Event Registration Events View Feedback Account ▾ Logout

Feedback Details

Event	text input and photo input feedback by Test
Name	
Email	
Submit Time (UTC+0)	2025-01-10 06:44:13
Summary 	 
Transcript  Audio's language:	
<input type="text" value="English"/>	
Remarks	
IP Addr	Backend Added
Audio 	No audio for this feedback
Images 	No images for this feedback

40 Upload an image by click "Images +"

	<input type="text"/>
	<input type="button" value="Save"/>
Transcript 	
Audio's language:	
English 	
Remarks	<input type="text"/>
	<input type="button" value="Save"/>
IP Addr	Backend Added
Audio 	No audio for this feedback
Images 	No images for this feedback
<input type="button" value="Send to Email"/>	

41 The "Summary" view will be updated with the analysis of the image upload

Submit Time (UTC+0)	2025-01-10 06:45:27
Summary 	<p>[Photo] This image shows a minimalistic and well-organized interior space. There is a white tabletop with a variety of decorative items on it.</p> <p>Starting from the left, there's a small potted plant with long, slender leaves adding some greenery to the scene. Next to the plant are a couple of decorative, dark-colored objects that could be candles or ornamental items.</p> <p>In the center, there is a large wooden letter "A", leaning against a grid-patterned board that could serve both aesthetic and functional purposes, like a memo or inspiration board.</p> <p>To the right are some small, geometric, possibly metal candle holders with glass inserts, giving a modern touch. Behind these candle holders, there's a larger white object that might be a cylindrical container or another decorative piece, possibly another candle.</p> <p>The entire setup sits on a white shelf or table against a plain, light-colored wall, contributing to a clean, contemporary look. The simplicity and arrangement of items suggest a well-thought-out design choice, creating a calm and organized space.</p> <input type="button" value="Edit"/>
Transcript	
Remarks	<input type="button" value="Edit"/>
IP Addr	Backend Added
Audio	Audio file not available
Images 	

42 Feedback page view

entries

	Submit Time (UTC+0)	Name	Email	Summary	Images	Details
1	2025-01-10 06:45:27 <input type="button" value="DEL"/>			<p>[Photo] This image shows a minimalistic and well-organized interior space. There is a white tabletop with a variety of decorative items on it.</p> <p>Starting from the left, there's a small potted plant with long, slender leaves adding some greenery to the scene. Next to the plant are a couple of decorative, dark-colored objects that could be candles or ornamental items.</p> <p>In the center, there is a large wooden letter "A", leaning against a grid-patterned board that could serve both aesthetic and functional purposes, like a memo or inspiration board.</p> <p>To the right are some small, geometric, possibly metal candle holders with glass inserts, giving a modern touch. Behind these candle holders, there's a larger white object that might be a cylindrical container or another decorative piece, possibly another candle.</p> <p>The entire setup sits on a white shelf or table against a plain</p>		Details

43 Click "Get Overview"

Get Overview Storify Buckets Download Contacts Download Feedbacks Email to bhay3@gmail.com

Date range: Select Start Date: dd/mm/yyyy --:-- -- End Date: dd/mm/yyyy --:-- --

Order: Descending words to search in summary Filter

2 Entries Over 1 Day

Number of Entries

06:00:00.000 AM Submission Time

Show 10 entries

44 "Overall Feedback"

Event Registration Events View Feedback Account Logout

Feedback

gear text input and photo input feedback by Test

Overall Feedback

There are 2 responses. The feedback provided for the photo is overwhelmingly positive, with both commenters noting the minimalistic and well-organized interior space depicted in the image. They both highlight the various decorative items on the white tabletop, including a small potted plant, dark-colored objects, a large wooden letter A, and small geometric candle holders. The overall sentiment is that the design conveys a clean, contemporary, and organized aesthetic with a mix of natural and industrial elements. The arrangement of items suggests a well-thought-out design choice, creating a calm and organized space. Additionally, there is a separate comment thanking the poster for sharing a card that conveys SEASONS GREETINGS and warm wishes for the coming New Year from CloudSquare. The commenter also extends their own wishes for a wonderful and prosperous new year. Overall, the feedback on the photo and card is positive and appreciative, with a focus on the clean and organized aesthetic of the interior space and warm holiday wishes conveyed in the card.

Get Overview Storify Buckets Download Contacts Download Feedbacks Email to bhay3@gmail.com

Date range: Select Start Date: dd/mm/yyyy --:-- -- End Date: dd/mm/yyyy --:-- --

Order: Descending words to search in summary Filter